

ALDE VALLEY ACADEMY

SAFEGUARDING ON WORK PLACEMENTS

The school values the contribution made by local employers in providing the placements which form a vital part of students' preparation for work. This document gives a synopsis of how the safeguarding of these young people can be sustained on placement and as such is in response to recent Government guidance to schools.

As a school we will:

- Use our knowledge of the student to verify that they are suitable for the placement.
- Give the student rudimentary training and guidance in Health and Safety.
- Give the student guidance in staying safe in other ways, including what to do if they feel unsafe or uncomfortable, including if they feel the behaviour of adults has been inappropriate.
- The above points are in addition to the normal preparation that the students receive, such as presentation for work, timekeeping, politeness etc.

As work placement provider we would like you to:

- Provide details of enhanced DBS check for any employee lone working with a young person as requested.
- Identify a member of your staff the student can speak to if concerned about anything.
- Remind colleagues of the need for appropriate use of (language) register and personal space when working with a young person.
- Make it very clear to the student your expectations, including and especially with respect to electronic equipment, be it theirs (e.g. mobile phones) or company computers.
- Contact the school on 01728 830570 as soon as possible if you have any safeguarding concerns regarding any of our students:
Designated Safeguarding Lead: Mr Ketteringham
Alternate Designated Safeguarding Leads: Mr Mayhew, Mrs Short

If you would like to discuss further any of the points above, please contact the Designate or Alternate Safeguarding Leads.